

BOARD OF PARK COMMISSION
July 20, 2005

ATTENDANCE: Robert Logar, Carol Collins, Christina Thompson (Staff), Michael Harris (Staff), Patrick Finnegan, Rick Fink, Carol Crow (FOR Parks).

ABSENT: Jack Clarkson, Debbie Deagan, and Donna Gottsch

ITEM 1. PUBLIC COMMENT ON NON-AGENDA ITEMS

Mike Harris called the meeting to order at 5:00 pm. FOR Parks representative Carol Crow introduced herself as the liaison of FOR Parks and the contact person for the Regional Park.

ITEM 2. DISCUSSION AND DECISION ON BY-LAWS/OFFICERS/TERM LIMITS

Mr. Harris and the Board went through the By-laws. Changes that were made were as follows:

1. Mission Statement was added as a new section (section 2).
2. Sec. 3, lines 14-18, specifies representation and how they are appointed.
3. Sec. 3, lines 20-22, specify term limits, 4 members to serve 2 years, and the remaining 3 to serve 1 year and begin July 1st.
4. Sec. 3, line 27, Election of officers shall be appointed at its first regular meeting in August.
5. Chairperson has replaced chairman.
6. Sec. 2, line 15, an executive committee will be the board's elected officers.
7. Sec. 4, line 5, Roberts will be taken out of the Rules of Order.
8. Sec. 4, lines 46, Order of Business. The agenda will include public comment at the beginning and set meeting location will be included.
9. Sec. 6, lines 22-24, By-laws may be amended by a minimum vote of 4 members at the next regularly scheduled meeting.

Robert Logar moved to approve the by-laws. Patrick Finnegan seconded said motion. Carol Collins discussed that the motion should be amended to approve by-laws with changes. Motion amended. Motion passed unanimously.

Approval of the By-laws will be made at the next scheduled meeting.

Term limits were determined by random numbering according to the board contact information list. Terms are as follows: 2 year terms: Jack Clarkson, Patrick Finnegan, Robert Logar, and Rick Fink. 1 year term: Deb Deegan, Donna Gottsch, and Carol Collins.

Approval of claims for legal ad for Board of Park Commission meeting announcement: Ms. Collins moved to approve claims in the amount of \$8.70. Mr. Fink seconded said motion. Motion passed unanimously. The board determined that agendas would be published in the newspaper when items of public interest will be discussion and approved by the board.

A budget of \$10,500 was submitted to the County Commission for basic operations budget, with additional staff time, travel, materials, education, advertising, training, etc. This budget will be approved in August by the County Commission.

ITEM 3. DISCUSSION ON MISSION STATEMENT/GOALS AND OBJECTIVES

Mr. Logar moved to approve minutes as written by Christina. Mr. Fink seconded said motion. Motion passed unanimously.

Discussion began on the mission statement, goals, and objectives. Mr. Finnegan noted that we are focusing on just parks and have not included trails. Mr. Harris stated, there's a Trails Committee (sub

committee of the Planning Board) and an adopted Trails Plan that determines subdivision review and we need to determine what level of involvement we will want to review subdivisions. Perhaps in September we can bring in the members of the trails committee and learn about the subdivision review process and state law for park dedication and then make it a priority.

The mission statement is: To provide a system of interconnected parks and trails that provides a wide range of recreational opportunities for Gallatin County.

Three main goals:

1. To complete a Master Plan.
 - i. Complete an inventory of existing parkland
2. To complete an operations and maintenance cost analysis.
 - i. Establish funding sources for parks and recreation programs
 - ii. Create a business plan for generation of revenue for existing park facilities
 - iii. Complete survey or study to determine park and recreational needs
 - iv. Complete G.I.S. modeling for park development needs
3. To update current rules and regulations.
 - i. Review of individual subdivisions for parkland and trail dedication
 - ii. Conduct weed management on county parklands
 - iii. Establish interagency, intergovernmental or countywide parks maintenance program.

Ms. Collins moved to approve the mission statement as written. Mr. Logar seconded said motion. Motion passed unanimously.

ITEM 4. DISCUSSION ON GALLATIN COUNTY 1989 RECREATION PLAN

Mr. Harris and Ms. Thompson will work on this and bring back recommendations and updates to the board at the October's meeting.

ITEM 5. MISCELLANEOUS

The board will become familiar with the subdivision review process and park dedication requirements. The board will start working on a strategic plan in September.

ITEM 6. ADJOURNMENT

The meeting adjourned at 7:11 p.m. The next Board of Park Commission meeting is set for August 17, 2005 at 5:00pm in room 301 in the Courthouse.

Respectfully Submitted,
Christina Thompson
Exec. Asst.
Gallatin County Commission